

**American Academy of Anesthesiologist Assistants
Board of Directors**

2nd Quarter Meeting, Saturday, April 1, 2017
Meeting, 12:30 p.m. CST

Minutes

Attendance:

Officers (Executive Committee): Gina Scarboro, CAA, President, presiding; Tim Goodridge, CAA, Immediate Past-President; Ty Townsend, CAA, Secretary; Gregg Mastropolo, CAA, Treasurer, and Nick Davies, CAA, President-Elect.

Directors: Daniel Mesaros, CAA, Director #2; David Dunipace, CAA, Director #3; Joy Rusmisell, CAA, Director #6 (by teleconference); Carie Twichell, CAA, Director #7; Nikki Block, CAA, District #1; Robert Wagner, CAA, Director #5; and William Buntin, CAA, Director #4.

Committee Chairs: Samantha Yakey Evankovich, CAA, (Annual Meeting); Chris Wade, CAA (Communication); Layne Paviol (Legislative Chair); Juan Cabrera, SAA (Student) and Maggie Riffel (Legislative Fund).

External Representatives: Shane Angus, CAA, APSF

Executive Staff: James E. “Jet” Toney, Executive Director; Felicia Kenan, CMP, MPA, Executive Operations Manager; Jeremy Betts, Director of State Affairs.

Note: President may add or remove items from the agenda prior to convening. **Red** indicates item requiring official action.

Agenda Topic (Packet Page Number in Parenthesis)	Presenter	Discussion	Action Taken	Next Steps
Call to Order, Quorum and Minutes				
1. Call to Order	Gina Scarboro	President Scarboro called the meeting to order at 12:43 pm CST		
2. Attendance towards Quorum	Ty Townsend	Secretary Townsend called roll and confirmed a quorum present.		
3. Acceptance of Agenda	Scarboro	Vote to accept	Townsend moved, Davies seconded	

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			motion to accept the agenda as presented. Motion passed.	
4. Acceptance of (January 22, 2017) 1st QTR 2017 Board Meeting Minutes	Townsend	Vote to accept	Mastropolo moved, Wagner seconded motion to adopt minutes as presented. Motion passed	
Notifications				
5.				
Executive, Financial and Membership				
6. Financial Report	Gregg Mastropolo	Vote to accept	Buntin moved, Mesaros seconded motion to accept financial report as presented. Motion passed.	
7. Membership Report	Laura Knoblauch			
Committee Reports				
8. Executive Committee Report/President Update <ul style="list-style-type: none"> Approval of Juan Cabrera as Student Committee Chair 	Scarboro	Vote to confirm appointment of Juan Cabrera, SAA, Student Committee Chair.	Townsend moved, Dunipace seconded motion to confirm. Motion passed.	
9. Finance Committee Report	Mastropolo			
10. Executive Director's Update <ul style="list-style-type: none"> APSF Support 	Toney	Approval of APSF Contribution Toney stated HQ staff have created exhibitor prospectus which more clearly defines the	Twichell moved, Townsend seconded motion to approve	HQ to submit contribution.

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		costs/benefits of exhibiting, sponsoring and grantmaking. Stated need for program directors to encourage students attending the annual meeting to book rooms at the headquarters hotel to increase AAAA's attractiveness to hotels for future meetings.	\$5,000 contribution to APSF for 2017.	
11. Annual Meeting	Samantha Evankovich (Yakey)	Chairman Evankovich encouraged members to recommend cities/locations for future meetings. President Scarboro thanked Evankovich and the AM committee members for work invested in creating the 2017 event.		
12. Federal Affairs	Mastropolo	Chairman Mastropolo asked for volunteers to serve on the committee.		
13. Governance Committee	Goodridge	Chairman Goodridge stated that the committee would recommend changes in the Policy and Procedure Manual to reflect a different and clearly approach to expense reimbursement.		Proposed policy to be further considered and submitted to the Board for action in an official e-Vote during the summer.
14. Legislative	DiLoreto	Reported on licensure initiatives in Nevada, Montana and early preparation in other states.		
15. Legislative Fund Sub Committee	Maggie Riffel	Noted difficulty of navigating on anesthetist.org for the purpose of contributing to the Leg Fund.		Staff created a home page "button" to direct link to contribution page.
16. Membership	Knoblauch			
17. Practice Committee <ul style="list-style-type: none"> • Committee Travel/Member Engagement 	Goodridge subbing for Jana McAlister, chair.	Noted a Florida physician's success in appealing to the Board of Medicine for decision to interpret state law as allowing AAs to administer regional anesthesia.		
18. Students	Juan Cabrera			

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19. Communication	Wade	Suggested including winning poster presentations in the newsletter. Noted the committee is implementing a more strategic approach to <i>Anesthesia Record</i> content.		
ASA Committees Reports				
20. ACT	Rusmisell			
21. AA Education & Practice	Scarboro			
22. Membership	Scarboro	Encouraged AA membership in the ASA.		
23. COOH	Daniel Mesaros	Asked HQ to promote AA participation in the hygiene study survey.		
24. Patient Safety & Education	David Dunipace			
25. Practice Management	Carie Twichell			
26. Professional Diversity	Llalando Austin			
27. Quality Management and Departmental Administration	Wagner	Stated importance of AAs being included in all studies of manpower, staffing, quality reporting, etc.		
28. Communication	Townsend			
External Liaison Reports				
29. AAAPD	Melanie Guthrie	Scarboro noted the organization provided a half-day of training on Friday of the Annual Meeting.		
30. American College of Surgeons	Daniel Mesaros			
31. APSF	Shane Agnus			
32. ARC-AA	Melanie Guthrie			
33. NCCAA	Megan Varellas			
E-vote				

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34. E-votes conducted since last Board Meeting		See Board Packet.		
Old Business				
35. NIOSH Study	Townsend			
New Business				
36. Burnout Study	Davies	Encouraged AAAA promotion of member participation in the study.		
37. Adjourn	Scarboro			