

**American Academy of Anesthesiologist Assistants
Board of Directors**

**4th Quarter Meeting, Sunday, October 22, 2017
Meeting, 2 p.m. EST**

Minutes

Attendance:

Officers (Executive Committee): Gina Scarboro, CAA, President, presiding; Ty Townsend, CAA, Secretary; Gregg Mastropolo, CAA, Treasurer, Nick Davies, CAA, President-Elect; and Tim Goodridge, CAA, Immediate Past-President.

Directors: Daniel Mesaros, CAA, Director #2; David Dunipace, CAA, Director #3; Joy Rusmisell, CAA (by teleconference), Director #6; Carie Twichell, CAA, Director #7; and William Buntin, CAA, Director #4, and Rob Wagner, CAA, District 5.

Committee Chairs: Chris Wade, CAA (Communication), by teleconference; Layne DiLoreto (Legislative Chair); Juan Cabrera, SAA (Student); Jana McAlister, CAA (Practice); Laura Knoblauch, CAA, (Membership); Samantha Evankovich, CAA, (Annual Meetig); and Margaret Riffel, CAA (Legislative Fund).

External Representatives:

Executive Staff: James E. “Jet” Toney, Executive Director; Felicia Kenan, CMP, MPA, Executive Operations Manager; Jeremy Betts, Director of State Affairs.

Guests: Deborah Rusy, MD, ASA Representative to AAAA

Jennifer Stever, Emory Faculty

Lynn Mercier, Emory SAA

Allison Lemish Sherman, Emory SAA

Joseph Brannon, Nova SE

Sabin Dolino, Case Houston

Adlai Arandela, Case Houston

Amy Song, Case Houston

Charlie Phung, Case Houston

Eric Rydalch, Case Houston

Philip Secrist, Case Houston

Samantha Dillon, Case DC

Soren Campbell, NCCAA

Kyle Smay, Case DC

Courtney Degner, U. of New Mexico

Gina Phillips, Saint Luke’s, KC

Trine Vik, Univ. Colorado

Musi Nde, Emory SAA

Josh Rogers, Emory SAA

Katie Monroe, Emory

Ellen Kirst, Emory SAA

Raili Schilling, Emory SAA

Abigail Moore, Case DC

Jacob Schick, Case DC

Haley Woodward, Case DC

Brian Haskins, Case Houston

Ken Maloney, Case Houston

Arin Miller, Case DC

Katie Noel, Quinnipiac

Edward Bolanos, Nova SE

J. LeClare, Nova SE

Sally Mitchell, Indiana Faculty

Pete Kaluszyk

Sara Strom

Precious Elkins, Emory

Kenan Overton, Emory

Mikayla Hicks, Nova SE

Andrea Combrinu, Nova SE
Devon Lees, Nova SE

Sherryl Adamic, NCCAA
Robert Culver

Juan Cabrera, CU Denver

Note: President may add or remove items from the agenda prior to convening.

Agenda Topic (Packet Page Number in Parenthesis)	Presenter	Discussion	Action Taken	Next Steps
Call to Order, Quorum and Minutes				
1. Call to Order	Gina Scarboro	President Scarboro called the meeting to order at 1:59 and ordered the members into Executive Session at 2 p.m. The Board ended Executive Session at 3 p.m. and entered the general agenda.		
2. Attendance towards Quorum	Ty Townsend			
3. Acceptance of Agenda	Scarboro	Motion, second to accept agenda as amended.	Motion passed.	
4. Acceptance of (July, 2017) 3rd QTR 2017 Board Meeting Minutes	Townsend	Motion, second to accept as presented.	Motion passed.	
Notifications				
5.				
Executive, Financial and Membership				
6. Financial Report	Gregg Mastropolo	Motion, second to accept financial report.	Motion passed.	
7. Membership Report	Laura Knoblauch	Noted membership increased 20 percent in 2017 over 2016. Noted addition of dues payment mechanisms to meet member requests for options.		
8. President-Elect Report <ul style="list-style-type: none"> Approval of Committee Appointments 	Nick Davies	Motion, second to accept the nominations of President-Elect for appointment to ASA Committees.	Motion passed.	

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		Motion, second to accept the appointments of AAAA committee chairs for 2018 by President-Elect Davies.	Motion passed.	
9. Executive Directors Update		Provided review of Academy's progress of the past four years.		
Committee Reports				
1. Executive Committee Report/President Update	Scarboro	See report.		
2. Finance Committee Report <ul style="list-style-type: none"> • Approval of 2018 budget 	Mastropolo	Motion, second to approve 2018 budget as amended to add \$1,000 to student committee budget for travel and associated member development.	Motion passed.	
3. Annual Meeting	Samantha Evankovich (Yakey)	In addition to Chair Evankovich's report, Mr. Toney described the ACT Pre-Conference schedule designed to promote professional development for SAAs which will be a part of the 2018 Annual Meeting. Felicia Kenan distributed a list of ASA Annual Meeting exhibitors who were identified by the AM committee as candidates to exhibit at AAAA 2018.		Board members are to contact potential exhibitors.
4. Communications	Chris Wade	Chairman Wade thanked committee members, AAAA leaders and staff for contributions to the Academy's communication products during his chairmanship.		
5. Federal Affairs	Mastropolo	Chairman Mastropolo described the process for re-scoring the service classification of AAs in the Veteran's Administration system for the purpose of increasing allowable salaries.		
6. Governance Committee	Goodridge	See report.		

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7. Legislative	DiLoreto	Chair DiLoreto and DSA Betts addressed pending and future opportunities for licensure expansion.		
8. Legislative Fund Sub Committee	Maggie Riffel	Chair Riffel described the recent Leg Fund Drive.		
9. Membership	Knoblauch	See report.		
10. Practice Committee	McAlister	Motion, second to direct the Practice Committee to develop a customizable template toolkit to help state academies address practice and payment issues.	Motion passed.	
11. Students Committee <ul style="list-style-type: none"> • Approval of Student Cup Guidelines 	Juan Cabrera	Chairman Cabrera presented recommendation to restructure the AAAA Cup awards system. Committee recommendation, second not necessary.	Motion passed.	
ASA Committees Reports				
12. ACT	Rusmisell	See report.		
13. COOH	Daniel Mesaros	See report.		
14. Patient Safety & Education	David Dunipace	See report.		
15. Quality Management and Departmental Administration	Wagner	See report.		
16. AA Education & Practice	Scarboro			
17. Communications	Townsend			
18. Economics	Jana McAlister			
19. Future Models of Anesthesia Practice	Mike Nichols			
20. Governmental Affairs				
21. Large Practice Group	Mastropolo			
22. Membership	Scarboro			
23. Global Humanitarian Outreach	Sabena Kachwalla			
24. Practice Management	Carie Twichell			
25. Professional Diversity	Llaland Austin			
26. Uniformed Services	Mastropolo			

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External Liaison Reports				
27. American College of Surgeons	Daniel Mesaros			
28. AAAPD	Melanie Guthrie			
29. ARC-AA	Melanie Guthrie			
30. CAAHEP				
31. NCCAA	Megan Varellas			
E-vote				
32. E-votes conducted since last Board Meeting	Scarboro	See packet.		
Old Business				
33.				
New Business				
34. Relationship with Surgeon General	Wagner	Mr. Wagner asked the Executive Committee to coordinate a direct contact with the General using Indiana and other contacts.		
35. Adjourn	Scarboro	President Scarboro called the Board into Executive Session at 5 p.m. The Board ended the Executive Session at 5:20. A motion was made and seconded to adjourn the meeting.	Motion to adjourn passed.	