

**American Academy of Anesthesiologist Assistants
Board of Directors**

**3rd Quarter Meeting, Sunday, August 2, 2015
ASA Headquarters
Schaumburg, IL**

Minutes

Officers (Executive Committee): Megan Varellas, CAA, President, presiding; Carie Twichell, CAA, Immediate Past-President; Ty Townsend, CAA, Secretary; and Tim Goodridge, CAA, President-Elect

Directors: Gina Scarboro, CAA, Director #2 (by teleconference); Patrick Bolger, CAA, Director #3; Mike Nichols, CAA, Director #4; Joy Rusmisell, CAA, Director #6; and Gregg Mastropolo, CAA, Director #7

Executive Staff: James E. “Jet” Toney, Executive Director

Committee Chairs/Co-Chairs: Samantha Yakey Evankovich, CAA (Annual Meeting); Chris Wade, CAA (Communication)

Note: President may add or remove items from the agenda prior to convening.

Agenda Topic (Packet Page Number in Parenthesis)	Presenter	Discussion	Action Taken	Next Steps
Call to Order, Quorum and Minutes				
1. Call to Order	Megan Varellas	President Varellas called the meeting to order at 8:02 CST.		
2. Attendance towards Quorum	Ty Townsend	Quorum established with nine members present (8 in room, 1 teleconference).		
3. Acceptance of Agenda	Varellas	Goodridge moved, Twichell seconded motion to accept as presented.	Motion passed.	
4. Acceptance of (April 12, 2015) 2 nd QTR Board Meeting Minutes	Townsend	Townsend moved, Goodridge seconded motion to accept as submitted.	Motion passed.	
Notifications				

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5. Newsletter Submission Deadline	Toney	August 10/Deadline for ads and content.		
Executive, Financial and Membership				
6. <ul style="list-style-type: none"> • Legislative Fund Net Asset Balance • Balance Sheet 2015 • P&L • P&L with Prior Year 	Taff	Goodridge moved, Twichell seconded motion to accept the financial statements as submitted.	Motion passed.	BOD members to submit budget questions to Tim Goodridge for teleconference with LeAnn Johnston (Financial Services).
7. Legislative Fund <ul style="list-style-type: none"> • Legislative Fund Activity Report • 2015 Legislative Fund Net Asset Balance 	Dan Bates	Varellas noted the EC has promoted an E-Record promotional announcement to generate Leg Fund contributions.		Correct the LF fund report per Megan.
Committee Reports				
8. President's Update/ Executive Committee Report	Varellas	Referenced report items.		IPEDs ltr factualization of MCAT Update Fact Sheets.
9. Executive Director's Update	Toney	No report. ED contributed to discussion of specific agenda items.		
10. Membership	Bill Buntin	See report. Varellas noted that Executive Committee working to propose Policies and Procedures to establish Student Committee as separate standing committee. Noted that Membership and HQ Staff are determining feasibility of monthly dues payment (monthly drafts/credit charges).		EC will participate in teleconference with students to discuss changes. Townsen to ask Buntin what is distinguished member list. Finance committee to consider

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				Buntin request for discounted FYF registration at AM.
11. Communications	Chris Wade	See report. Stated he will conduct a demographic survey in collaboration with AAP.		Toney to coordinate ad sales push with Wade and contractor Van Wie.
12. Annual Meeting	Daniel Mesaros/Sammy Yankovich	Sammy Evankovich reported committee is contacting speakers for 2016 meeting. Board discussed change of schedule to accommodate Dr. Jeff Plagenhoef's schedule for the ASA Update.		Evankovich to propose Sunday late a.m. presentation by Dr. Plagenhoef.
13. Student Sub-Committee	Joe Borup & Katlyn Stahl	See Membership Report.		
14. Legislative	Mike Nichols	See report.		
15. Governance Committee	Twichell	See report.		Changes to Policies and Procedures to be presented in October.
16. Practice Committee	David Biel	Thang Thai (Georgia) Joy Rusmisell summarized the practice re-entry trials of Mr. Thai who was denied license.		
17. Federal Affairs Sub-Committee	Rich Bassi	See report.		
ASA Committees Reports				
18. Practice Management	Twichell			
19. Membership	Buntin	See AAAA Membership Committee report.		
20. Future Models of Anesthesia Practice	Nichols			Encourage AAs to be involved at facility level on PSH and

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				other models.
21. CACT	Ellen Allinger	Varellas stated Joy Rusmisell will become AAAA rep on ASA CACT.		
22. Occupational Health	Townsend	See report.		
23. AAE & P	Gina Scarboro	See report.		
24. Economics	Biel			
25. Governmental Affairs	Claire Chandler	No report. Tim Goodridge to succeed Claire in October 2015.		
26. Patient Safety and Education				
27. Uniformed Services and Veterans' Affairs	Rich Bassi			
28. Coming in October: Global Humanitarian Outreach				
External Liaison Reports				
29. AA Partnership	Varellas, Twichell	Twichell suggested presenting the Thang Thai issue (in general) to the AAP, NCCAA		
30. ARC-AA	→	Shane Angus, Michael Patrick, Melanie Guthrie, Rich Bassi are reps. John Kimball and Stephanie Strauss elected by ARC-AA to replace Angus, Patrick (three-year term begins January 1, 2016).		Invite John and Stephanie will be invited to fall meeting of ARC-AA as orientation/courtesy.
31. APSF	Shane Angus			
32. American College of Surgeons (ACS)	Ty Townsend	See report. Noted interest of adding an AA to Board of ACS.		
33. CAAHEP	Chandler			
34. AAAPD	Scarboro	Noted Melanie Guthrie will become Chair		

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35. Component Academies	Tim Goodridge	on January 1, 2016, replacing Scarboro. Discussed future invitation of component presidents to Board meetings. Governance to propose this structure.		
E-vote				
36. E-votes conducted since last Board Meeting	Varellas	Approved rescheduled timeline for nominations and elections.		
37. Change Policies and Procedures re: “Resign to Run” provision	Twichell	Approved change to “Resign to Run” which previously required a board member to resign to offer for another office.		
Old Business				
38. AAAPD request for co-sponsorship of AA booth at ASA Annual Meeting	Gina Scarboro	ASA has granted fee-free kiosk in the Resource Area at the 2015 ASA Annual Meeting. Also, fee-free booth at 2016 ASA Annual Meeting (location TBD).		
39. AAAA participation in NYSSA PGA 2015	Varellas	Noted NYSSA Executive Director encouraged AAAA to continue to send rep to the PGA.	Unanimous Consent to send at least one rep.	
40. AAAA Booth at ASA Annual Meeting	Varellas	AAAA board members, officers and other member volunteers to staff booth in the ASA Resource Center outside Connections (exhibit) Center.		Townsend to establish a staffing schedule.
New Business				
41. Emeritus membership	Varellas	Goodridge moved, Twichell seconded motion to award Ellen Allinger Emeritus member status.	Motion passed 8-0.	

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42. Adjourn	Varellas			