

**American Academy of Anesthesiologist Assistants  
Board of Directors**

**2nd Quarter Meeting, Sunday, April 12, 2015  
Gaylord Palms Resort and Conference Center  
Hemingway Boardroom  
Orlando, Florida**

**Minutes**

**Note:** President may add or remove items from the agenda prior to convening.

<b>Agenda Topic</b> (Packet Page Number in Parenthesis)	<b>Presenter</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Next Steps</b>
<b>Call to Order, Quorum and Minutes</b>				
1. Call to Order	Megan Varellas	Called to order at 7:23 am.		
2. Attendance towards Quorum	Ty Townsend		Established. All members present.	
3. Acceptance of Agenda	Varellas	Motion to add creation of Future Practice Workgroup to the agenda in new business. Motion to approve agenda.	Unanimous consent given to add item. Motion, second to approve agenda. Passed.	
4. Acceptance of (January 17, 2015) 1 <sup>st</sup> QTR Board Meeting Minutes	Townsend		Townsend moved, Bolger seconded motion to accept. Passed.	
<b>Notifications</b>				

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5. Revised 2016 Annual Meeting Dates	Jet Toney	April 1-5, 2016 Denver Sheraton Downtown		
6. 3 <sup>rd</sup> QTR BOD Meeting	Varellas	ASA Headquarters, Schaumburg, IL August 1-3, 2015 HQ hotel is Courtyard Marriott		May need to have separate budget meeting prior to that weekend.
7. Committee Budget Deadline	Jamie Taff	June 10		LeAnn to conduct budget workshop at 1 pm today.
8. Nominations/Elections	Twichell	June 2 call for nominations for AAAA office.		Twichell to create call.
9. Newsletter Submission Deadline	Toney	May 8/Advocacy theme Deadline for ads and content		Get Jerjetta's student article on FRs for leg fund.
10. PSH Workshop	Nichols	Workshop conducted Saturday, April 11. Nichols recapped activities and outcomes of the workshop. See motion in New Business.		
11. AA Day in New York State	Mastropolo	April 27, 2015		Mastropolo, Dr. Paulsen, and Ermin Husik (student with NY job offer will participate).
12. Budget Workshop	Taff	Sunday, April 12, 2015 1-3 p.m. HQ accountant LeAnn Johnston, presenter		
13. State Forum, Practice and Payment Workshop	Goodridge	Monday 1-3 PM Destin 1		
14. ASA Nominations	Varellas	Stated that AAAA members have self-nominated for various ASA committees. Dr. Dan Cole (ASA President-Elect) has		ASA receives self-nominations through April 1 of the prior

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		made the appointments. Restored QMDA appointment (Rob Wagner nominated). Varellas will serve as Global Humanitarian Outreach rep.		year. Dr. Paulsen's nomination for Patient Safety pending.
15. Feasibility, AA Program Medical College of Wisconsin	Dr. Howard Odom	Target August 2016 to matriculate inaugural class		
<b>Executive, Financial and Membership</b>				
16. <ul style="list-style-type: none"> <li>• Balance Sheet 2015</li> </ul>	Taff	<ul style="list-style-type: none"> <li>• Net assets: \$609,322 (as of 2/28/15)</li> <li>• YTD expenses: \$62,034</li> <li>• YTD net income: \$162,096</li> </ul>	Goodridge moved, Townsend seconded motion to accept financial report as presented by Taff. Passed.	
17. Legislative Fund <ul style="list-style-type: none"> <li>• Legislative Fund Net Asset Balance</li> <li>• Legislative Fund Activity Report</li> </ul>	Taff	<ul style="list-style-type: none"> <li>• Leg Fund net asset balance: \$75,865.81</li> <li>• Expenditure: New Mexico AAA \$8,000</li> </ul>	Townsend moved, Twichell seconded motion to accept Leg Fund report as presented by Taff. Passed.	
<b>Committee Reports</b>				
18. President's Update/ Executive Committee Report	Varellas	<ul style="list-style-type: none"> <li>• NMAAA Component APP (see new business)</li> <li>• Chris Wade, appointment as AR Editor</li> <li>• Changed payment relationship with attorney to hourly billing on project basis (formerly monthly retainer)</li> <li>• Voted to approve travel expenses</li> </ul>		

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		for Wagner for Nevada leg testimony		
19. Executive Director's Update	Toney	Focused on what matters		Listserves (??) Meeting timely deadlines for submitting committee reports. Create fresh look for and re-organize inside website pages. Chris Wade, Comm Chair, to provide suggestions.
20. Membership	Bill Buntin	<ul style="list-style-type: none"> <li>• Student Committee Report (Brian West/Juveria Nayeem) Note: raised \$20,000-plus for Leg Fund, up from \$17,000 previous year</li> <li>• Annual Meeting Report (Daniel Mesaros) Note: Samantha "Sami" Yaakey Evankovich to serve as 2016 chair</li> <li>• Communication Report (Chris Wade)</li> </ul>		Post video with copyright language. Require request for hi rez version. Post on YouTube with no response allowed. Photograph Joe/Caitlyn, new student chairs.
21. Legislative	Mike Nichols	<ul style="list-style-type: none"> <li>• Nevada (Rob Wagner)</li> <li>• New Mexico (Nick Spassil)</li> <li>• Texas (Tim Goodridge)</li> <li>• New York (Gregg Mastropolo)</li> <li>• Iowa (Townsend)</li> </ul>		
22. Governance Committee	Twichell	Provided a summary of the duties		

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		and focus of this new committee. Differentiated responsibilities of Executive Comm.		
23. Practice Committee	David Biel	<ul style="list-style-type: none"> <li>• FAAA Update (Nick Davies)</li> <li>• Payment Update (Joy Rusmisell)</li> <li>• Federal Affairs Report (Rich Bassi)</li> </ul>		Fed Affairs will commence push for AAs in VA once VA Nursing Handbook is settled.
<b>ASA Committees Reports</b>				
24. Practice Management	Twichell	<ul style="list-style-type: none"> <li>• Biel PM Conference Report</li> </ul>		2015 ASA Leg Conf to offer AA panel. 2015 ASA Annual Meeting to offer Oct. 26, 9:50 panel on AA integration.
25. Membership	Buntin			
26. Future Models of Anesthesia Practice	Nichols			
27. CACT	Ellen Allinger			
28. Occupational Health	Townsend			
29. AAE & P	Gina Scarboro			
30. Economics	Biel			
31. Governmental Affairs	Claire Chandler			
32. Communication				Will be Ty Townsend next year.
33. Patient Safety and Education				Dr. Paulsen appointment pending ASA action.

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34. Uniformed Services and Veterans' Affairs	Rich Bassi			
35. Coming in October: Global Humanitarian Outreach	Varellas	Varellas appointed.		
<b>External Liaison Reports</b>				
36. AA Partnership	Varellas, Twichell			
37. ASA BOD Representative	Twichell			Goodridge, Varellas to attend October ASA Board Meeting.
38. ARC-AA	→	Shane Angus, Michael Patrick, Melanie Guthrie, Rich Bassi		
39. APSF	Shane Angus			
40. American College of Surgeons (ACS)	Ty Townsend			
41. NCCAA	→	Soren Campbell, Jana McAlister		
42. CAAHEP	Chandler			
43. AAAPD	Scarboro	Launched common application for AA Program applications.		
44. Component Societies	Tim Goodridge	Colorado District of Columbia Florida Maryland Texas	Kentucky Missouri Ohio Wisconsin	
45.				Note: Gary Jones to replace Mike Nichols as AA member of ASA-PAC Board.

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<b>E-vote</b>				
46. E-votes conducted since last Board Meeting	Varellas	1. NMAAA request for Leg Fund contribution (approved) 2. Legislative Comm request for Leg Fund contribution to cover CSA (approved)		
<b>Old Business</b>				
47. MARC Exhibit	Twichell	Will be held in Cleveland, OH.		
48. MGMA Exhibit	Bolger	Will be held in Chicago, IL.		Add this expenditure to Practice Committee's budget request for 2016.
<b>New Business</b>				
49. NMAAA Component Approval	Townsend		Townsend moved, Nichols seconded motion to accept NM application for component status. Passed.	
50. Future Practice Workgroup (added on-site, day-of)		Motion to create a Future Practice Workgroup.	Nichols moved; Twichell seconded motion	
51. Adjourn	Varellas		Townsend moved, Goodridge seconded motion to adjourn. Passed.	

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			Adjourned 9:58	

**Attendance:**

*Officers (Executive Committee): Megan Varellas, AA-C, President, presiding; Carie Twichell, AA-C, Immediate Past-President; Ty Townsend, AA-C, Secretary; Tim Goodridge, AA-C, President-Elect; and Jamie Taff, AA-C, Treasurer.*

*Directors: Bill Paulsen, PhD, AA-C, Director #1; Gina Scarboro, AA-C, Director #2; Patrick Bolger, AA-C, Director #3; Mike Nichols, AA-C, Director #4; Rob Wagner, AA-C, Director #5; Joy Rusmisell, AA-C, Director #6; and Gregg Mastropolo, AA-C, Director #7*

*Executive Staff: James E. “Jet” Toney, Executive Director;*

*Special Guests: Dr. Mike Gosney, ASA Liaison to AAAA; Dr. Howard Odom, ASA Representative to AAAA*

**Guests:**

*Rich Bassi*

*Rick Brouillard*

*Ashley Steinbach*

*Lauren Stainbrook*

*Jerjetta Ileiva*

*Juveria Nayeem*

*Bill Buntin*

*Britany Thomas*

*Adam Khalid*

*Erica Bamgbopa*

*Christopher Wade*

*Michael Stout*

*Daniel Mesaros*

*Joe Borup*

*Brian West*

*Scott Plunkett*

*Katelyn Stahl*



*Simon Lee*  
*Sally Mitchell*  
*Nick Davies*