

**American Academy of Anesthesiologist Assistants
Board of Directors**

**1st Quarter Meeting, Sunday, January 22, 2017
Teleconference, 4 p.m. EST**

Minutes

Attendance:

Officers (Executive Committee): Gina Scarboro, CAA, President, presiding; Tim Goodridge, CAA, Immediate Past-President; Ty Townsend, CAA, Secretary; and Gregg Mastropolo, CAA, Treasurer. (Nick Davies, CAA, President-Elect, excused, out of country.)
Directors: Daniel Mesaros, CAA, Director #2; David Dunipace, CAA, Director #3; Joy Rusmisell, CAA, Director #6; Carie Twichell, CAA, Director #7; Nikki Block, CAA, District #1; Robert Wagner, CAA, Director #5; and William Buntin, CAA, Director #4.
Committee Chairs: Samantha Yakey Evankovich, CAA, (Annual Meeting); Chris Wade, CAA (Communication); Layne Paviol (Legislative Chair); Jana McAlister (Practice); and Maggie Riffel (Legislative Fund).
External Representatives: Shane Angus, CAA, APSF
Executive Staff: James E. “Jet” Toney, Executive Director; Felicia Kenan, CMP, MPA, Executive Operations Manager; Jeremy Betts, Director of State Affairs.

Note: President may add or remove items from the agenda prior to convening.

| Agenda Topic (Packet Page Number in Parenthesis) | Presenter | Discussion | Action Taken | Next Steps |
|---|---------------|------------|---|------------|
| Call to Order, Quorum and Minutes | | | | |
| 1. Call to Order | Gina Scarboro | | Called to order at 4:10 p.m. | |
| 2. Attendance towards Quorum | Ty Townsend | | | |
| 3. Acceptance of Agenda | Scarboro | | Carie Twichell moved, Townsend seconded | |

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| | | | motion to include vote on Layne as Legislative Chair and a report from ASA Government Affairs. Motion passed. | |
| 4. Acceptance of (October 23, 2016) 4th QTR Board Meeting Minutes | Townsend | | Unanimous Consent to accept as submitted. | |
| Notifications | | | | |
| 5. | | | | |
| Executive, Financial and Membership | | | | |
| 6. Financial Report <ul style="list-style-type: none"> • Legislative Fund Net Asset Balance • Approved Budget 2017 | Gregg Mastropolo | | Townsend moved, Daniel Mesaros seconded motion to accept financial report. Motion approved. | |
| 7. Membership Report | Laura Knoblauch | | Received as information. | |
| Committee Reports | | | | |
| 8. Approve 2017 Legislative Committee Chair | Scarboro | | Mesaros moved, Twichell seconded motion to approve Layne DiPolito as 2017 Legislative Chair. Motion passed | |

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| 9. President's Update/ Executive Committee Report <ul style="list-style-type: none"> • Approval of Legislative Fund expenditure to conduct legal review of federal action. • APSF Complimentary Exhibit at Annual Meeting | Scarboro | Item #1: Discussion included request that Board be updated as information is created. Also included encouragement for patience regarding outcome. Item #2: Approval of complimentary APSF exhibit at Annual Meeting | unanimously. Item #1: Bill Buntin moved, Rob Wagner seconded motion to approve \$7,500 from Legislative Fund for legal review of federal action. Motion passed. Item #2: Townsend moved, Wagner seconded motion to approve exhibit. Motion passed unanimously. | DSA to contact attorneys to negotiate agreement with one firm. Shane Angus to contact APSF to encourage exhibit registration. Obtain discount code from Brooke Cain/Felicia Kenan. |
| 10. Finance Committee Report | Mastropolo | See Financial Report. | | |
| 11. Executive Director's Update | Toney | Congratulated Board on hiring of DSA and noted the speed with which Mr. Betts has conducted his first three weeks of service to members and response to outside inquiries. | | |
| 12. Membership | Knoblauch | See Report. | | |
| 13. Governance Committee | Goodridge | Report to be filed for 2 nd Qtr. BOD. | | |
| 14. Communication | Chris Wade | Noted website will be upgraded to more mobile friendly format. Member survey will be conducted pending NCCAA list revisions. | | |
| 15. Annual Meeting | Samantha Evankovich (Yakey) | See Report. | | |
| 16. Students | Joe Borup | A recommendation has been proffered. | | Vote pending. |
| 17. Legislative | Layne | See report. Townsend noted that Iowa | | |

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| | DiLoreto | will have AA licensure legislation. | | |
| 18. Legislative Fund Sub Committee <ul style="list-style-type: none"> Legislative Fund Activity Report 2016 Legislative Fund Net Asset Balance New York State lobbyist renewal | Maggie Riffel Jet Toney | Item #1: Montana Request: \$5,000 for AA licensure effort. (HB 0235) Mr. Betts provided update of recent action in Montana regarding legislative initiative. Item #2: Mr. Toney updated on NY state legislative climate regarding AA licensure. | Item #1: Riffel moved, Wagner seconded motion to approve \$5,000 grant to MSA for MAA participation. Motion passed unanimously. | |
| 19. Practice Committee | McAlister | See report. Noted Medicaid issues in Texas. | | |
| 20. Federal Affairs Sub-Committee | Mastropolo | Updated research conducted by AAAA regarding procedures necessary to improve salaries for AAs in the VA. | | |
| ASA Committees Reports | | | | |
| 21. ACT | Rusmisell | See report. | | |
| 22. Communications | Townsend | See report. | | |
| 23. COOH | Goodridge | See report. | | |
| 24. CPSE | Dunipace | See report. | | |
| 25. Quality Management and Departmental Administration | Rob Wagner | See report. | | |
| 26. AA Education & Practice | Scarboro | See report. | | |
| 27. Membership | Scarboro | See report. | | |
| 28. Government Affairs | Goodridge | See report. | | |
| 29. Practice Management | Carie Twichell | See report. | | |
| External Liaison Reports | | | | |
| 30. NCCAA | McAlister | See report. | | |

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| 31. American College of Surgeons | Daniel Mesaros | See report. May need to find AA representative to October 2017 ACS meeting on West Coast. Mr. Mesaros will be in Boston for AAAA Board Meeting same time. | | |
| 32. APSF | Shane Angus | See report. | | |
| E-vote | | | | |
| 33. E-votes conducted since last Board Meeting | Townsend | See Executive Committee report. | | |
| Old Business | | | | |
| 34. | | | | |
| New Business | | | | |
| 35. Adjourn | Scarboro | The meeting was adjourned at 5:44 p.m. EST. | Unanimous consent to adjourn meeting. | |